

British Safety Council

Special Consideration Policy



Special consideration

Special consideration involves procedures that may result in an adjustment to the marks of learners who have not been able to demonstrate attainment because of exceptional circumstances during the assessment itself.

The British Safety Council ensures that its special considerations treat learners fairly and in accordance with national guidelines.

In some circumstances, for example for on-demand assessments, it may be more appropriate to offer a learner an opportunity to retake an assessment at a later date.

A learner who is fully prepared for an assessment may be eligible for special consideration if:

- performance in an assessment is affected by circumstances beyond the control of the learner. For example, recent personal illness, accident, bereavement or serious disturbance during the assessment.
- reasonable adjustment arrangements which were agreed in advance of the assessment proved inappropriate or inadequate.

Learners who believe they were disadvantaged during an assessment through circumstances beyond their control may make a request for special consideration. Centres may apply for special consideration on behalf of learners. They should complete a Special Consideration Application Form and submit this to the British Safety Council no later than 7 days after the assessment. The application should be supported by appropriate evidence, for example, a doctor's letter in the case of illness.

Requests for special consideration will be considered at the awarding stage, and appropriate allowance may be made at the judgement of the awarding committee. The maximum allowance is 5% of the total raw marks available for the particular component.

No allowance will be made for circumstances which may have affected a learner's learning or preparation for an examination.

The British Safety Council cannot make aegrotat awards to learners who fail to undertake an assessment. As all assessment is external there would be insufficient evidence on which to make such an award.



Appeals

Centres and learners may appeal against the British Safety Council's decisions regarding special consideration. Such an appeal will be considered by the independently chaired British Safety Council Appeals Committee. Further information can be found in the British Safety Council's Result Enquiries and Appeals Policy.

Contact details for this policy

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